

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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February 25, 2003

FROM: **G. DANIEL OJEDA, Director**
Architecture & Engineering Department

THOMAS LAURIN, Director
Economic & Community Development Department

SUBJECT: **REDLANDS "Y" ALLIANCE ROOFING AND EXTERIOR PAINTING – INCREASE
APPROPRIATIONS AND AWARD CONSTRUCTION CONTRACT**

RECOMMENDATION:

1. Authorize Auditor Controller by four-fifths (4/5) vote to increase revenues and appropriations by \$88,220 in the Capital Improvement Program as detailed in the Financial Impact section below;
2. Award a \$74,900 construction contract to Phillips Construction Co., Inc. of Lake Arrowhead for the Redlands 'Y' Alliance Roofing and Exterior Painting in Redlands; and
3. Authorize the Architecture and Engineering Department to accept the work as 100% complete and file the Notice of Completion.

BACKGROUND INFORMATION: The Department of Economic and Community Development (ECD) has requested that the Architecture & Engineering (A&E) Department assist in the re-roofing and exterior painting of the Redlands "Y" Alliance project.

The Redlands "Y" Alliance, formerly Redlands Y.W.C.A., was originally established and began serving the community in 1910. It was purchased by the Redlands Y.M.C.A. and became the "Y" Alliance in April, 1998. The "Y" Alliance still runs programs relating to various women's issues along with teen activities, legal aid programs and enrichment programs for families.

This project consists of removing and replacing approximately 7,000 square feet of badly damaged composition shingle roofing and painting the entire exterior surface of the facility.

A&E advertised for competitive bids in the local newspaper and on the County website. Two contractors attended a pre-bid meeting on December 30, 2002. On January 10, 2003, one bid was received: Phillips Construction of Lake Arrowhead, with a bid of \$74,900. Phillips Construction was selected on the basis of being the lowest responsible bidder.

REVIEW BY OTHERS: This item has been coordinated with Eli Montoya, Department Contract Compliance Designee, on February 11, 2003; approved as to legal form by County Counsel (Jean-Rene Basle, Deputy County Counsel) on February 12, 2003; and reviewed by the County Administrative Office (Lynn Chacon and Tom Forster, Administrative Analysts) on February 12, 2003.

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FINANCIAL IMPACT: The total cost of the project is \$88,220 and will be reimbursed by a Community Development Block Grant (ECD #111-26103) in the amount of \$66,220 with the 'Y' Alliance also contributing \$15,000 and the City of Redlands CDBG Program contributing \$7,000. Project costs include construction (\$74,900), contingencies (\$7,490), design/project management/inspection (\$5,830). After completion of the construction, the "Y" Alliance will be responsible for the annual maintenance and upkeep.

Increase appropriations by \$88,220 in the Capital Improvement Program (CJV-CIP-3540-4030).
Increase revenues by \$88,220 in the Capital Improvement Program (CJV-CIP-3540-9975)

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with A & E's proposal and recommends this action based on the fact that the funding for this project is from Federal and private sources and does not impact local cost.

SUPERVISORIAL DISTRICT(S): Third.

PRESENTER: G. Daniel Ojeda, Director, A&E, 387-5025
Thomas Laurin, ECD, 388-0808

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